

**DIOCESE OF CHELMSFORD  
INSTRUMENT OF GOVERNMENT**

**For**

**St Mary's Church of England Primary  
School, Saffron Walden**



The Church of England  
in Essex and East London  
Diocese of Chelmsford

1. The name of the school is **St Mary's Church of England Primary School, Saffron Walden**
2. The school is a **Voluntary Aided** school
3. The name of the governing body is '**The Governing Body of St Mary's Church of England Primary School, Saffron Walden**'
4. The Governing Body shall consist of
  - 2 Parent Governors
  - 1 Local Authority Governor
  - 2 Staff Governors [including the Head teacher (unless the Head teacher resigns the office of Governor in accordance with Regulation 19 of The School Governance (Constitution) (England) Regulations 2012)]
  - 7 Foundation Governors
5. Total number of Governors: **12**
6. The term of office of each category of Governor shall be:

Parent Governors	4 years
Local Authority Governor	4 years
Staff Governors (except Head teacher)	4 years
Foundation Governors (except Ex-Officio Foundation Governor)	4 years
7. Foundation Governors will be appointed as follows:
  - 3 by the Diocesan Board of Education
  - 3 by the Parochial Church Council of Saffron Walden with Wendons Abbo, Littlebury, Ashdon and Hadstock (hereafter referred to as Saffron Walden PCC)
  - 1 Ex-Officio – see paragraph 8
8. The Principal Officiating Minister shall be a Foundation Governor Ex-Officio.

**The Principal Officiating Minister**

In this instrument the 'Principal Officiating Minister' is a reference to:

**The Team Rector of the Parish of Saffron Walden with Wendons Abbo,  
Littlebury, Ashdon and Hadstock**

The Archdeacon of the Archdeaconry in which the school is situated may, after consultation with the PCC and the Chelmsford Diocesan Board of Education, appoint a Foundation Governor to act in the place of the Ex-Officio Foundation Governor whose governorship derives from the office named above in the event that the Ex-officio Foundation Governor is unwilling or unable to act as a Foundation Governor or if there is a vacancy in the office by virtue of which his governorship exists.

9. Recognising its historic foundation, the school will preserve and develop its religious character in accordance with the principles of the Church of England and in partnership with the Church at parish and Diocesan level.

The school aims to serve its community by providing an education of the highest quality within the context of Christian belief and practice. It encourages an understanding of the meaning and significance of faith, and promotes Christian values through the experience it offers to all its pupils.

10. This Instrument of Government comes into effect on 1 November 2014 and replaces Instrument No. **21842** sealed on **4 May 2005**.

11. This Instrument was made by order of **Essex County Council** on  
**19 DEC 2014**

**THE COMMON SEAL OF  
ESSEX COUNTY COUNCIL**

was hereunto affixed in  
the presence of:

Attesting Officer



33479

Diocese of Chelmsford  
Oct 2014